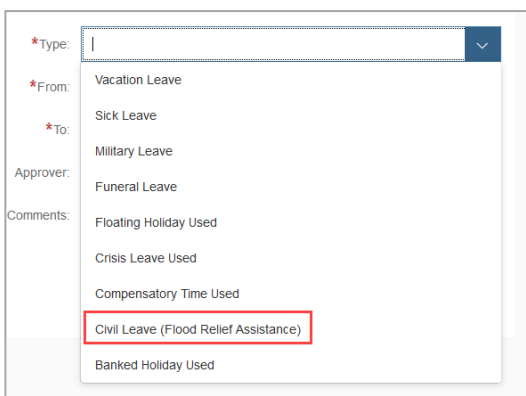


## Civil Leave for Flood Relief Efforts

A new leave type has been added to Firefly: *Civil Leave (Flood Relief Assistance)*. The University of Nebraska will approve up to 40 hours of special Civil Leave to employees who volunteer to assist in the 2019 flood recovery efforts or who are directly affected.

*Note: The special Civil Leave requests must be reviewed and approved by the requester's supervisor before it can be taken and employees must coordinate their volunteer efforts through their campus flood recovery contact.*



The image shows a screenshot of a web-based form for selecting a leave type. On the left, there are labels for fields: '\*Type:', '\*From:', '\*To:', 'Approver:', and 'Comments:'. The '\*Type:' field is a dropdown menu that is currently open, displaying a list of leave types. The list includes: 'Vacation Leave', 'Sick Leave', 'Military Leave', 'Funeral Leave', 'Floating Holiday Used', 'Crisis Leave Used', 'Compensatory Time Used', 'Civil Leave (Flood Relief Assistance)', and 'Banked Holiday Used'. The option 'Civil Leave (Flood Relief Assistance)' is highlighted with a red rectangular border.

For more information, please read [this letter](#) from President Bouds and the Chancellors. Details regarding the Civil Leave allowance can be found [here](#).

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