

## **Tile Updates in Firefly**

In an effort to better assist users, a couple of tiles have been rearranged within Firefly. The SAPPHIRE (SAP help) tile is now located next to the SAP Logon tile. The Help, Support, and Feedback tiles, previously located at the bottom of the home page, are now accessible through the Firefly Essentials tile at the top of the home page. The SAP Security Request tile is now available from the home page.

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8	Home	Firefly News		Firefly Essentials Help and Feedback				
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ist	used Favorites Notifications	Workflow Inbox	Employee Self	Manager Self	Title IX Training			
>	Firefly Help User Documentation		Service (ESS)	Service My Staff (MSS)	Sexual Misconduct Prevention and Awareness			
A.	Benefits Enrollment NUFlex	<b>≚</b> 0	8	8	Awareness		SAP Security Request	
*	Leave Request	Pending Request						
Þ	Feedback or Report a Problem Business Applications							
6	Workflow Inbox	SAP Logon	SAPPHIRE SAP Documentation	TrueYou Duo Enrollment	Concur Request, Booking & Expense	eSHOP eProcurement	Concur Travel Help	SAP Security Request
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The Feedback or Report a Problem tile now contains two additional options for submitting enhancements or data requests.



Request for Enhancement form provides a platform to submit an improvement for Firefly or SAP. To request certain data to run reports in BI, My Staff, or SAP, fill out the Request Data form.

Stay informed with Firefly and SAP news by following us on Twitter and subscribing to the new NeBIS (NE Business Information System) listserv. To subscribe, click <u>here</u> and enter the list name (nebis) with your email address. *Note: if you have access to SAP, you may have been auto-enrolled to receive these notifications.* To unsubscribe, click <u>here</u>.