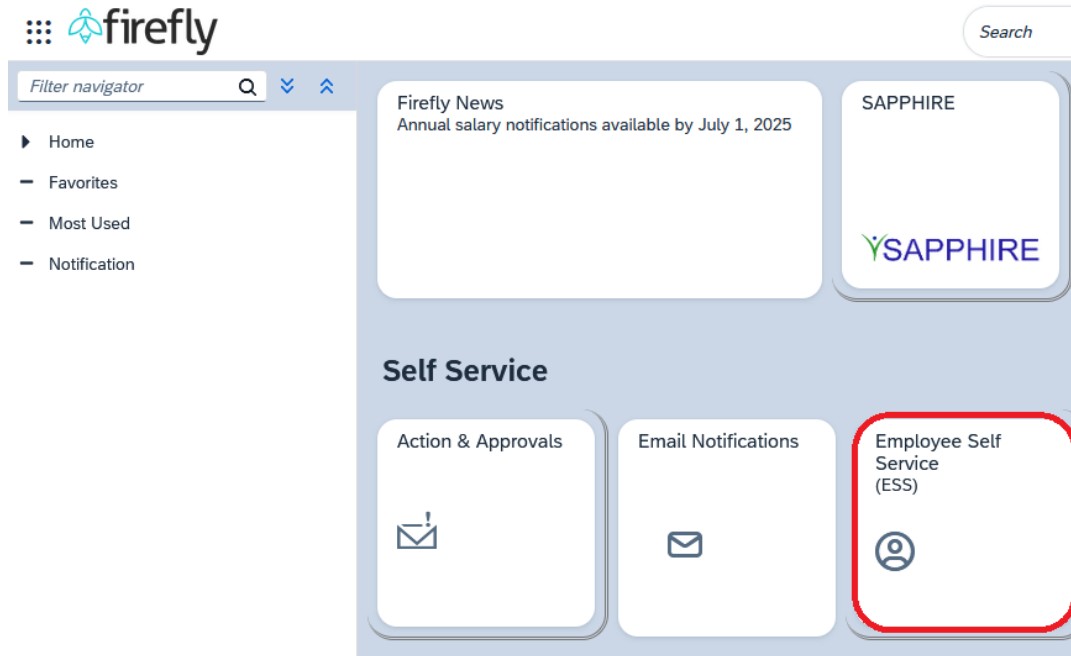


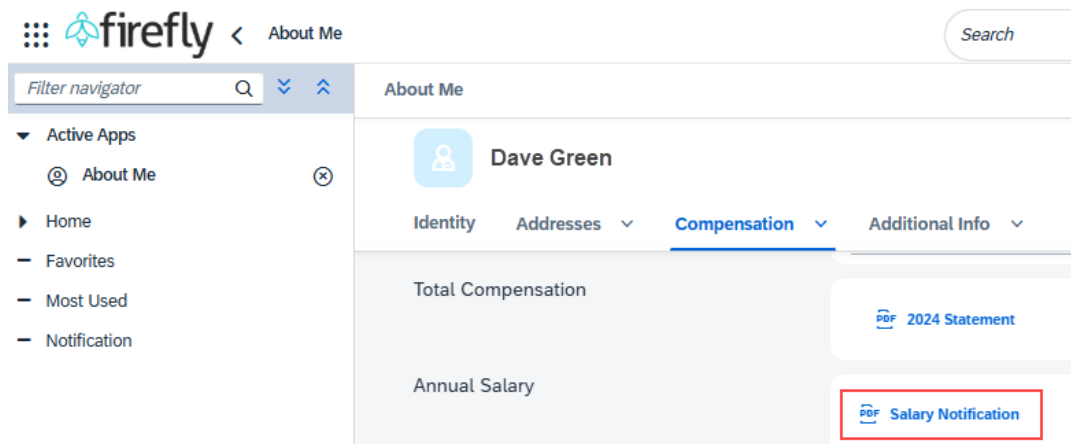
Annual salary notifications available by July 1, 2025

Salary notifications* will be available in Firefly by July 1, 2025. At that time, the previous year's salary notification **will no longer be available**. To retain a copy, print or download the PDF before June 29.

To access the salary notification in Firefly, click the **Employee Self Service** tile then the **About Me** tile.



Scroll down to Compensation and click on **Salary Notification**.



The salary notification will open in PDF format. Save the PDF and/or print by clicking on [Download to Print](#) at the bottom right of the screen.

This *Annual Salary Notification* link will remain in ESS until the following year and only the current year's notification will be accessible. Request assistance from a campus help desk for any issues within Firefly or opening the PDF file. Contact your supervisor if you have salary questions.

*Not every employee at the University will receive a salary notification via Employee Self Service (ESS). Employees who do not receive a notification will see the following message, "Annual salary notification not available. Please contact your supervisor."