

## W-2 Wage and Tax Statement Now Available

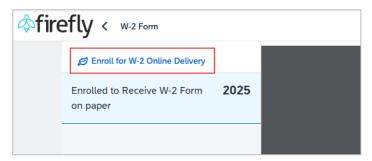
The 2024 W-2 Wage and Tax Statement is now available in Firefly. To access the online copy of your W-2:

- 1. Click on Employee Self Service tile.
- 2. Click on the W-2 Form tile.



- 3. Enter the last four digits of your Social Security Number and click on the "Continue" button
- 4. If printing, click the "Download to Print" button at the bottom right of the screen.

Not yet enrolled? by clicking *Enroll for W-2 Online Delivery*.



## <u>Hints</u>

- An installed, updated version of Adobe Reader is necessary to view the W-2. To check for available updates, open Adobe Reader and select *Help > Check for Updates*. Please restart the computer after any updates are applied.
- Frequently Asked Questions (FAQs) for W-2's

Please contact the Payroll Office with questions about W-2s or accessing prior year's information.